



Nā Leo 'O Hawai'i, Inc.

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Board of Directors Meeting Minutes June 2, 2016

PRESENT

Mr. Gerald Takase	President
Ms. Connie Kiriū	Treasurer
Ms. Gail Uejo	Secretary
Mr. Dwayne Mukai	Director
Mr. Howard Kelly	Director
Mr. Daniel Weiss	Director
Mr. Stacy Higa (GM)	Ex-Officio

ABSENT

Ms. Jennifer Zelko-Schlueter	Vice-President (Excused)
Mr. Kauhi Keli'ia'a	Director (Excused)
Mr. Claude Onizuka	Director (Excused)

GUESTS

NLTV Staff.

CALL TO ORDER

President Takase called the meeting to order at 4:35 p.m.

WELCOME AND INTRODUCTIONS

General Manager Higa introduced new staff members, Mr. Richard Gonzalez, Mr. Neil Lau, and Mr. J.E. Orozco, as well as introduced summer intern Ms. Anyssa Iwamoto and noted Mr. Adam Lightplay moved from part-time to full-time work.

STATEMENTS FROM THE PUBLIC ON AGENDA

No statements from the public.

APPROVAL OF THE MINUTES

February 22, 2016 Minutes.
Motion to approve the minutes by Director Mukai.
Seconded by Director Kelly.
Passed unanimously.

FINANCIAL REPORT

Treasurer Kiriū moved to approve February, March, and April financial reports.
Seconded by Director Mukai. Approved unanimously.



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GENERAL MANAGER'S REPORT

GM Higa discussed finished Merina audit. Commended staffer for coordinating. Noted that all equipment is now branded "H" or "K" based on location. Noted work to eliminate or replace outdated or old equipment and the accounting trail for items. Discussed inventory of items like cables and batteries, and labeling of furniture in Hilo. Report will be sent to Board when finalized.

Discussed start of financial audit by Taketa, Iwata, Hara & Associates LLC.

President Takase and GM Higa discussed and commended staff for live coverage of the Hilo High School graduation, for the well done and professional job. Discussed future possibilities and resources needed for similar productions, and the vetting process for capturing events.

Discussed approval of merger between Oceanic Time Warner Cable and Charter. Discussed meeting of 4 PEG stations of the state meetings with DCCA and cable administrator to negotiate assets and revisionary contracts in clauses, as well as sustainability plans for the future.

Discussed PEG stations working with State Library system.

NEW BUSINESS

Board and GM Higa looked over and discussed changes to Nā Leo 'O Hawai'i Bylaws. Noted that PEG Stations in the state are trying to standardize operations, hence 'Ōlelo and Akaku have the General Manager as President of the corporation. Discussed operational vs. policy boards and difficulty of growing a non-profit from the position of a General Manager. GM Higa discussed future plans, including raising money for scholarship programs and internships with better pay for college students. Move to approve new bylaws by Director Mukai, seconded by Kiriu. Approved unanimously. (Next meeting agenda will list GM Higa as President/CEO of Nā Leo TV, President Takase as Chair of the Board, and and Vice-President Zelko-Schlueter as Vice-Chair of the Board.)

Discussed new storage facility and parking lot to be constructed. Discussed process will be to get three bids from contractors. Asked for approval to move forward with a set limit of up to \$688,000 for building costs. Director Mukai motioned to approve moving forward, seconded by Treasurer Kiriu. Approved unanimously.

Discussed future change of digital channels and possibility of having an additional channel. Discussed the cost of upgrading to Tightrope for NLTV's playback unit was too costly, hence GM Higa asked for approval to update capabilities of present Telvue playback unit and acquire an online channel. Treasurer Kiriu motioned to approved, seconded by Mukai. Approved unanimously.

EXECUTIVE SESSION

Meeting was recessed to Executive Session.



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NEXT MEETING

The next meeting was originally scheduled for August 10, 2016 at 4:00 p.m. Subject to change based on busy schedule of NLTV.

ADJOURNMENT

Mukai motioned to give GM Higa authority to acquire legal services if need be for Nā Leo TV regarding the DCCA contract negotiations. Seconded by Director Kelly.

Meeting adjourned at 6:00 p.m.



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