

Nā Leo ‘O Hawai‘i, Inc.

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Board of Directors Meeting Minutes Virtual/In-person March 3, 2021

PRESENT

Mr. Claude Onizuka	Chair
Mr. Sid Fuke	Vice-Chair
Mr. Connie Kiriu	Treasurer
Mr. Gerald Takase	Director
Ms. Jennifer Zelko Schlueter	Director
Ms. Anne Chung	Director
Mr. William Takaba	Director
Mr. Dwayne Mukai	Director
Mr. Howard Kelly	Director
Mr. Stacy Higa	President/CEO

ABSENT/EXCUSED

GUESTS

NLTV Hilo/Kona Staff members

CALL TO ORDER

Chair Onizuka called the meeting to order at 4:06 PM

STATEMENTS FROM THE PUBLIC ON AGENDA

No statements from the public.

APPROVAL OF THE MINUTES

December 10, 2020 Minutes.

MOTION:

Chair Onizuka called for a motion to approve the minutes for December 10, 2020.

ACTION:

Director Mukai moved to approve the minutes.
Seconded by Director Kelly. Motion passed unanimously.

ELECTION OF OFFICERS FOR 2021

Positon: Chair

Director Takase nominates Claude Onizuka to remain Chairman of the Board.

Treasurer Kiriu Seconded. Passed Unanimously

Position: Vice Chair:

Vice Chair Fuke nominated Gerald Takase. Director Zelko-Schluter seconded. Passed unanimously.

Position: Treasurer

Vice Chair Fuke nominated Connie Kiriu to remain as Treasurer. Director Zelko-Schluter seconded. Passed unanimously.

Position: Secretary

Chair Onizuka nominated Director Kelly. Director Takase seconded. Passed unanimously.

FINANCIAL REPORT

MOTION:

Chair Onizuka called for a motion to accept the Financials for November and December 2020.

ACTION:

Treasurer Kiriu moved to accept financials for November and December 2020.
Seconded by Director Mukai.
Motion passed Unanimously.

PRESIDENT'S REPORT

President Higa reported that he was in the process of partial re-opening for Hilo and Kona offices. He said that he would allow 1 external producer a day so that there would be no cross contamination, and that he would need 100% confirmation from staff if they were comfortable with the partial reopening.

President Higa mentioned that DFI in the Kona building has finally moved out and he is working on getting another tenant in Unit 3.

He also said that Pastor Charlie Kama will be renting Studio A, 2 Sundays a month at \$1000/month to be used for church/worship . He let the Board know that the church will sanitize after use.

President Higa also said that his staff will be working with the County to film the Sustainability Summit, and that would be a fee for service production.

NEW BUSINESS

Vice Chair Fuke asked why some of the Board members were interviewed by the auditors.

President Higa explained that it was because we needed to transfer \$40,000 from the Bank of Hawaii operating account to the capitol account because Spectrum was late delivering our check, and once the check was in hand, he put the money back into the operating account. President Higa also explained that the audit is now complete.

Vice Chair Fuke also talked about how executive session minutes should be put into a file to keep safe. Director Zelko-Schulter mentioned that they should create a cloud account with only Board executive members having access to it.


EXECUTIVE SESSION

Meeting went into the Executive Session at 4:47PM.

NEXT MEETING

TBD

ADJOURNMENT

 - Recorder